

**SCHOOL DISTRICT OF NEW AUBURN Open Session P. 1 of 4**  
**October 28, 2019 Regular School Board Meeting Minutes**

Meeting called to order at 5:30 p.m. by Tim Nelson, Vice President.

Present: Shannon Berg, Mckinze Berg, Tim Nelson and Staci Martinson. Also, Scott Johnson, Ashley Mason and Jan Kunstmann. Absent: Tim Trowbridge.

Pledge of Allegiance.

-M.Berg motioned and S.Berg seconded to adopt the agenda. Motion carried 4-0.

-S.Berg motioned and Martinson seconded to approve minutes of the September 16, 2019 4:30p.m. special school board meeting. Motion carried 4-0.

-M.Berg motioned and Martinson seconded to approve minutes of the September 16, 2019 5:30p.m. regular school board meeting. Motion carried 4-0.

-S.Berg motioned and M.Berg seconded to approve record of receipts for September of \$203,333.55. Motion carried 4-0.

-S.Berg motioned and Martinson seconded to approve payments totaling \$467,879.06. Motion carried 4-0. Details are as follows:

Accounts Payable checks #54795-54940, payroll taxes, retirement \$273,665

Payroll dated 9/27/19 trans. #23293-23358 \$61,343.15

Payroll dated 10/11/19 trans. #23359-23431 chk#0011 \$63,424.57

Payroll dated 10/25/19 trans. #23432-23514 chk#0012-0015 \$69446.95

## **SPECIAL PRESENTATIONS**

### **A. Fall Coaching Reports**

Head coaches, Wayne North, Liz Cruze and Jamie Plummer, reported about their football, volleyball and cross-country sports seasons.

**- Introduction of Guests:** There were fifteen guests present. Most were there to discuss fall sports.

### **B. Washington D.C. Trip**

Jan Kunstmann presented information on the Washington D.C. Trip, as Tina Schultz, Breahan Lynch and Karissa Giller were unable to attend.

**OLD BUSINESS**

**A. Vacancy Policy #3132, Second Reading**

Martinson motioned and M.Berg seconded to approve Vacancy Policy 3132 in second reading. The policy says that job vacancies will be posted publicly in order to allow any person the chance to apply for any job, and for the best qualified candidate to be hired, not necessarily a lesser qualified candidate just because they are a school employee. Motion carried 4-0.

**B. Acceptable Use Policy #7530.02, Second Reading**

S.Berg motioned and Nelson seconded to approve the second reading of Acceptable Use Policy #7530.02 so that the policy mirrors the language in the employee handbook regarding acceptable use of electronic devices. Motion carried 4-0.

**NEW BUSINESS-**

**A. Approve/Amend the 2019-2020 Budget**

Nelson motioned and Martinson seconded to approve the 2019-2020 budget in the amount of \$5,786,221 for revenue and \$5,914,509 for expenses. Also to approve the changes since the August Annual Meeting and print the “Notice of Change in Adopted Budget” in the newspaper. Motion carried 4-0.

**B. Set the Levy**

S.Berg motioned and Martinson seconded to set the 2019-2020 Levy at \$3,266,350 with a mill rate of 10.64090. Levy breakdown is as follows: \$2,858,838 general fund, \$72,784 Energy Project Debt, \$329,378 Building Project Debt and \$5,350 Community Service fund. Motion carried 4-0.

**C. Review Land Lease Bids**

-M.Berg motioned and Martinson seconded to accept the bid from Kelli and Tye Ludwigson for \$2,727 per year for a five-year term to lease the land across the street from the school. Motion carried 4-0.

**D. Review the Transportation Language in Student Handbook (Board Policy #8641)**

-Nelson motioned and S.Berg seconded to approve a change in the transportation language in Board Policy #8641 in first reading. The change includes coaches allowing parents to take their student athletes home, after an away game, provided they give the coach a signed form and meet face to face with the coach prior to leaving with their child. Motion carried 4-0.

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**E. Review Policy #7510, Use of Facilities – 1st Reading**

-Nelson motioned and S.Berg seconded to approve the first reading of Policy 7510 with the addition of policy 7510.10 that eliminates the need to provide exterior door keys to the community when they plan to use the building when no custodians are on duty. Instead, the community will be issued a FOB, which can be programmed for particular dates and times. Motion carried 4-0.

**F. Consider Purchase of School Van**

-S.Berg motioned and Martinson seconded to approve the purchase of a used van for special education up to \$25,000. This van will be purchased with the IDEA special education grant. Motion carried 4-0. (Two quotes were received, Gilberts of Sand Creek was the low bidder.)

**-Administrative Reports:** Discussed an upcoming Guthrie Theater event and the high turnout for upper level grades at parent teacher conferences.

**-Special Communication** – none.

**Closed Session** –S.Berg motioned and M.Berg seconded to convene to closed session under WI SS 19.85(1)(a) and (c). Roll call vote 4-0.

**Convened to closed session at 7:15 p.m.**

**Convene to open session at 7:45 p.m.**

**Action on Any Items following closed session**

**A. Resignations-**

-S.Berg motioned and Martinson seconded to accept the resignation of Brittany Sonnenberg as junior varsity volleyball coach. Split 2-2 vote.

-Martinson motioned and S.Berg seconded to accept the resignation of Liz Cruse as varsity volleyball coach. Split 2-2 vote.

-M.Berg motioned and Martinson seconded to accept the resignation of Jamie Plummer as cross country coach. Motion carried 4-0.

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-M.Berg motioned and S.Berg seconded to accept the resignation of Steve Hinton as junior varsity football coach. Motion carried 4-0.

-S.Berg motioned and Martinson seconded to accept the resignation of Karen Trowbridge as middle school volleyball coach. Motion carried 4-0.

**C. Other Staff and Student Concerns – none.**

-M.Berg motioned and Nelson seconded to adjourn at 7:55 p.m. Motion carried 4-0.

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Timothy Trowbridge, President  
New Auburn School Board

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Shannon Berg, Clerk  
New Auburn School Board